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13 November 1970

MEMORANDUM FOR: Director of Basic and
Geographic Intelligence

SUBJECT : Requirements for Research
and Development

1. This memorandum requests your assistance in providing guidance to the Agency's research and development program.

2. As you know, a large proportion of the Agency's R&D effort is devoted to the task of devising new techniques and equipment for the collection and processing of intelligence. It is obvious that these efforts, if they are to be effective, must be responsive to the needs of the Production Offices of the Agency. Hitherto, the R&D managers have ascertained these needs primarily through informal contacts with production components. In view of budgetary stringencies and the consequent necessity to ensure that available resources will be employed on priority problems, more formal and precise guidance is now required to assist overall R&D planning.

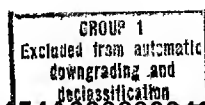
3. As an initial step in providing such guidance, I would appreciate your furnishing me with a statement of your priority needs along the following lines:

a) The needs should be expressed in terms of statements of requirements for categories of substantive information or for capabilities for information processing;

b) The statements should be reflective of needs not now being met and should be valid for the next two to five years;

c) Not more than 12 statements of need should be provided;

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d) Each statement of need should be assigned a priority of 1, 2, or 3 as appropriate.

25X1A9A 4. If further clarification of this request is desired, [REDACTED] or I will be glad to discuss it with you at your convenience. Since planning is already underway in the R&D components of the Agency, I would appreciate receiving your response on or before 27 November.

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DDI Member,
Research and Development Board

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